



School Policy

Monthly Tuition is Due on the 1st Day of Each Month. Autopay is Required which will debit of your credit card each month on the 1st for payment of tuition. A late fee is applied after the 10th of the month. If the second month is prorated after you start lessons, tuition is still due on the 1st of the month. Music Maker is a tuition-based school, we do not bill by-the-lesson.

Vacations At least 2-weeks prior notice is required to be given to the front desk person to be able to reschedule the lessons. For a vacation or absence longer than 2 months, a student must re-enroll upon his/her return.

Make-Up Policy Out of respect for the teacher's time - **no credit for lesson cancellation and max of 4 make-up per year.** It is extremely important to maintain your weekly regular lesson time and avoid scheduling other activities that will conflict with it.

If you must cancel a lesson, a notice must be given to the Front Desk person **at least 24 hours** in advance. Depending on teacher availability, a make-up MAY be given within a month. If a teacher has availability within that time frame but you are unable to attend, the chance for make-up will be forfeited. If a student misses a scheduled make-up lesson, it will not be rescheduled.

Make-up cannot be administered on past-due accounts, after discontinuation, nor after the teacher is no longer at Music Maker.
No make-up for group classes. No make-up for same day cancellation.

Teacher Absence In the event a teacher is absent, a well-qualified substitute teacher will be provided or a make-up lesson will be scheduled within 30 days at a mutually agreed upon time within teacher's current availability.

Music Maker Holidays Music Maker is operated on a year-round basis. The retail store is typically open at reduced hours around the holidays. The school will be closed for **Spring Break** (typically 1st or 2nd week in April), **Memorial Day Weekend** (typically last Sat. and Mon. in May), **4th of July**, **Labor Day Weekend** (typically 1st Sat., Mon. in September), **Thanksgiving** (typically a week in November), and **Winter break** (typically just before the December holidays - January 3rd). **No make-ups for holiday school closures.**

Music Maker reserves the right to refuse service to anyone. The above policy is subject to change per Music Maker discretion.

***NO REFUNDS FOR LOST LESSONS DUE TO LESSON CANCELLATION, STUDENT ABSENCE, OR VACATION!
For Discontinuation/Extended Vacation: 2 Weeks Advance Notice AND Lesson Payment are Required - Regardless
of Whether the Student Receives Lessons or Classes within those 2 weeks. NO EXCEPTIONS!***